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**Our ref: I560309**

25 November 2020

Dear ###

We write further to your request which was received on 16 November 2020 and which states:

*"What job vacancies have been available since 14/8/20?  
I'd like to know the job titles, full-time or part-time, and permanent or temporary."*

Our response to your request is as follows:

Date Advertised	Job Title	Contract type	Hours per week
N/A	Temporary Part Time Post Person	Limited Terms	25
N/A	Temporary Part Time Post Person X2	Limited Terms	30
N/A	Temporary Full Time Post Person X2	Limited Terms	40
N/A	Temporary Project Support officer	Limited Terms	40
23/10/20	Maternity Leave Cover Cleaner – south office	Limited Terms	15
27/10/20	Casual Post Persons – Early shift all sites	Casual	Ad-hoc
02/11/20	Casual Cleaners – all sites	Casual	Ad-hoc
06/11/20	Casual Post Persons – Late shift Douglas office	Casual	Ad-hoc

Please quote the reference number I560309 in any future communications.

### **Your right to request a review**

If you are unhappy with this response to your freedom of information request, you may ask us to carry out an internal review of the response, by completing a complaint form and submitting it electronically or by delivery/post.

An electronic version of our complaint form can be found by going to our website at <https://services.gov.im/freedom-of-information/Review> . If you would like a paper version of our complaint form to be sent to you by post, please contact me and I will be happy to arrange for this. Your review request should explain why you are dissatisfied with this response, and should be made as soon as practicable. We will respond as soon as the review has been concluded.

If you are not satisfied with the result of the review, you then have the right to appeal to the Information Commissioner for a decision on;

1. Whether we have responded to your request for information in accordance with Part 2 of the Freedom of Information Act 2015; or
2. Whether we are justified in refusing to give you the information requested.

In response to an application for review, the Information Commissioner may, at any time, attempt to resolve a matter by negotiation, conciliation, mediation or another form of alternative dispute resolution and will have regard to any outcome of this in making any subsequent decision.

More detailed information on your right to a review can be found on the Information Commissioner's website at [www.inforights.im](http://www.inforights.im).

Should you have any queries concerning this letter, please do not hesitate to contact me.

Further information about freedom of information requests can be found at [www.gov.im/foi](http://www.gov.im/foi).

I will now close your request as of this date.

Yours sincerely

FOI Co-ordinator