

Tender Plan 2023/24

Tender Plan

Activity to start	Business Area	Goods / Services	Status
Q1	Retail Network	Peel Post Office – Counter and/or Parcel Services	RFI
Q1	Retail Network	Port Erin Post Office – Counter and/or Parcel Services	Planning
Q1	Ops	Electric and diesel vehicles	Not Started
Q1	Ops	Lot 1 - Vehicle servicing, repairs, tyres and exhausts Lot 2 – Vehicle bodywork and accident repairs	Planning
Q1	IOMPO	PR02 - Navision Replacement, including: - Accounting - CRM - Inventory Management	Planning
Q1	HR	PR03 - HR and Payroll Replacement	
Q1	Ops	1 - Haulage and Trailer Rotation services (<i>Port to/from IOMPO</i>)	Not Started
Q3	Marketing and PR	Select-List for Marketing and Public Relations Services, 7 categories of services: <ul style="list-style-type: none"> • Graphic Design • Public Relations and Copywriting • Signage, print and installation • Market research • Photography • Videography • Digital marketing 	Not Started
Q3	Stamps and Coins	Select List for specialist stamp production services (also includes year books, packs and covers)	Not Started
tbc	IOMPO	Pension scheme services IOMPO and Trustees under five Lots: Lot 1 – Pensions, Benefits and Scheme Document Consultancy Lot 2 – Actuarial Services Lot 3 – Pension Administration Lot 4 – Pension Accounts Lot 5 – Investment Consultancy	Not Started
tba	Commercial	Use of commercial aircraft / cargo handling services	Not Started
tba	Ops	2 - Haulage and Trailer Rotation services (<i>Port to / from Mail Centres / Commercial sites in UK</i>)	Not Started
tbc	Retail Network	Card payment services (including IT hardware)	On Hold
tba	Marketing and IT	Support and development services for IOMPO website	Not Started
tbc	Marketing and IT	Development and support services for replacement IOMPO website	Not Started
tbc	IOMPO	Building work and solar panels on IOMPO HQ	Not Started
tbc	Ops	Building work and canopy over yard/collection area	Not Started

Request for Quotation

Activity to start	Business Area	Goods / Services	Status
Started	Retail Network	Governors Hill Post Office – Counter and/or Parcel Services	EOI
Q1	HR	Provision of e-learning package	Not Started
Q1	Ops	Installation of 1000L tank at POHQ, dispensing pump and regular fillings of AdBlue for diesel vehicles.	Not Started
Q1	Mails, CS, Retail, Licensing	Lot 1 – Clothing garments Lot 2 - Shoes	Not Started
Q2	HR - Facilities	Provision of CCTV and access control installation and maintenance services	Not Started
Q2	Ops	Painting of Post boxes across Island	Not Started
Q2	Commercial and IMS	External Auditing of ISO accreditations	Not Started

Q2	ICT Support	Provision of Intrusion Detection Services	Not Started
Q2	ICT Support and Mails	Provision of Mobile Device Management system (Airwatch licences)	Not Started

Status Key:

- **Not Started** – Awaiting instruction from the business area to proceed with the procurement.
- **Planning** – Procurement strategy and project plan are still to be agreed and/or the specification is being developed and the tender documents are being prepared.
- **RFI** – IOMPO is running a Request for Information to better understand the market prior to proceeding.
- **EOI** (Expressions of Interest) – the project is currently being advertised.
- **PQQ** (Pre-Qualification Questionnaire) – the project is subject to a short listing exercise (in advance of ITT being issued).
- **ITT** (Invitation to Tender) – the tender documents have been issued and are being completed by the bidders or have been returned.
- **Mini Competition** – Approved suppliers on the Framework have been invited to submit responses against one or more Lots
- **AFA** – Application for Admission has been published
- **Evaluation** – The bids are in the process of being evaluated.
- **Exemption** – IOMPO has requested/obtained Exemption from Financial Regulations.
- **Contract** – The winning bid has been selected, bidders have been notified. Agreement is being prepared for or awaiting signature.
- **Completed** – Agreements have been signed by all parties.
- **On Hold** – Project has been suspended by the business area.
- **Cancelled** – IOMPO has cancelled the project.
- **Priority** – IOMPO's prioritisation of a project i.e. **H** (high), **M** (medium) or **L** (low)