

Bespoke Privacy Notice

A Beano Christmas on the Isle of Man – Free Prize Draw

Isle of Man Post Office - Data Controller

Isle of Man Post Office (IOMPO) is a data controller for the purposes of the General Data Protection Regulation (Isle of Man) Order 2018. The contact details for the IOMPO are Isle of Man Post Office, Data Protection Officer, Postal Headquarters, Spring Valley Industrial Estate, Douglas, Isle of Man IM2 1AA.

In addition to the information set out in the IOMPO privacy notice, we may also collect the following information about you:

Title Initials Surname
Address Postcode
Email

The Data Protection Officer for IOMPO is dpo@iompost.com or by telephone: 01624 698485.

How we will use the information, we collect about you

IOMPO will use your information to:

- Provide a prize promotion in 'Beano Christmas' Beano Subscriber order form.

IOMPO has your consent to check and verify the data you provide to us on your order form. This may include checks of publicly available information but in some cases, where it is necessary and relevant to your application, the information you provide may be disclosed or shared with other organisations.

This will only be done where consent has been provided for us to do so. We will do this to allow us to:

- process the prize promotion
- verify the information and documentation you have provided is correct

Protecting your information

Isle of Man Post Office will:

- keep your information safe and secure in compliance with its information security policy
- only use and disclose your information as detailed above, where necessary
- only authorised staff are able to view your data
- retain the information for no longer than is necessary and your information will be permanently deleted once the timeframes set out below have been reached.

More information

You can find out more information including:

- Looking at the Isle of Man Post Office [Privacy Notices](#)
- Asking to see your information or making a complaint if you feel that your information is not being handled correctly
- Making a subject access request which is a request for all of the personal data we hold about you.

Your rights

You have a right to access your personal data to ensure that it is accurate, and to request that it is rectified, blocked, erased or destroyed if it is inaccurate.

To make any request relating to your data held by IOMPO please contact the Data Protection Officer; dpo@iompost.com or by telephone: 01624 698485.

If you are not satisfied with the response you receive, you may also complain to the Information Commissioner, whose details can be found on www.inforights.im, or the relevant supervisory authority. You may have a right to other remedies.

Isle of Man Post Office - Retention Periods

Categories of personal data / document type	Retention Periods
Title Initials/Surname	From receipt of order form, personal data will be held for 35 days following the promotion closing date of midnight 20 th December 2018.
Address/Postcode	From receipt of completed form, personal data will be held for 35 days following the promotion closing date of midnight 20 th December 2018.
Email	From receipt of completed form, personal data will be held for 35 days following the promotion closing date of midnight 20 th December 2018

Date of Issue:

Version control: 1.0