



## Expressions of Interest

### Application for Admission – Select List for Paper and Envelopes (PO/2020/003)

Isle of Man Post Office (IOMPO) employs around 320 people and has 46 years of experience in the mailing industry. As the single postal authority for the Isle of Man, we carry almost 20 million letters and parcels each year and deliver to each household and business on the Island.

IOMPO has the largest retail network on the Island with 19 post office locations, which offer customers the opportunity to post letters and parcels, renew licenses and undertake a range of other services. The Integrated Mailing Solutions (IMS) division of IOMPO provides a range of commercial services, which includes printing, fulfilment, mail opening, scanning and franking services.

IOMPO wishes to establish a Select List with suitably experienced organisations who can supply a range of goods relating to the two key categories of:

- Paper (plain and printed)
- Envelopes (plain and printed)

Please be aware that neither the Isle of Man Post Office nor any other part of Government or any other organisation assisting with the procurement process, will accept any charges for expenses or losses incurred by any interested party as a result of responding to this enquiry.

To register your interest in this enquiry, write to Linda Dunwell, Isle of Man Post Office, Postal Headquarters, Spring Valley Industrial Estate, Douglas, Isle of Man IM2 1AA or e-mail [linda.dunwell@iompost.com](mailto:linda.dunwell@iompost.com)

The closing date for expressing an interest is **noon Tuesday 12<sup>th</sup> January 2021.**