

Privacy Notice – An afternoon tea with Lady C Competition

The contact details for the Isle of Man Post Office (IOMPO) are Isle of Man Post Office, Postal Headquarters, Spring Valley Industrial Estate, Douglas, Isle of Man IM2 1AA.

In addition to the information set out in the IOMPO privacy notice, we may also collect the following information about you:

Full name
Email address
Full address

How we will use the information, we collect about you

IOMPO will use your information to:

- Process the prize promotion

In the event that you submit a winning entry, IOMPO will use your data to:

- contact you to advise you accordingly
- identifying you as a winner of the competition including potentially using your name for promotional purposes by IOMPO on social media, websites and press releases
- invite you into a call with Lady C
- send your prize to your home address

A list of winners will be made available upon request to IOMPO

How we will share the information we collect about you

Third parties we may share your data with include:

- Zoom/Teams/Skype – depending on the software used for the call, only one of these will be used
- Police or law enforcement agencies where there is a legal requirement to do so
- Courts on production of a valid court order

Protecting your information

Isle of Man Post Office will:

- keep your information safe and secure in compliance with its information security policy
- only use and disclose your information as detailed above, where necessary
- only authorised staff are able to view your data
- only hold your data on servers that are under the control of the Isle of Man Post Office and within the jurisdiction of the Isle of Man
- retain the information for no longer than is necessary and your information will be permanently deleted once the timeframes set out below have been reached.

More information

You can find out more information including:

- Viewing our privacy notices:
 - Isle of Man Post Office [Privacy Notices](#)
- Asking to see your information or making a complaint if you feel that your information is not being handled correctly
- Making a subject access request, which is a request for all of the personal data we hold about you.

Your rights

You have a right to access your personal data to ensure that it is accurate, and to request that it is rectified, blocked, erased or destroyed if it is inaccurate.

To make any request relating to your data held by IOMPO please contact the Data Protection Officer; dpo@iompost.com or by telephone: 01624 698485.

If you are not satisfied with the response you receive, you may also complain to the Information Commissioner, whose details can be found on www.inforights.im, or the relevant supervisory authority. You may have a right to other remedies.

Isle of Man Post Office - Retention Periods

Categories of personal data / document type	Retention Periods
Full name Email address Full address	IOMPO will hold personal data for two years following your purchase.

Date of Issue:

Version control: 1.0