

New Build Address Request Form

Your property details are:	
Your name	
New property name / number	
Nearest thoroughfare (e.g. Avenue, Street, Road)	
Post town	

Additional information required for multi-occupancy buildings

How many delivery points (e.g. flats or apartments)	
If flats or apartments, will each flat have a letter box or will there be a communal mail delivery area?	

Please attach a site plan to this form to aid postcoding.

If a site plan is unavailable, please describe the location in this box along with the names / numbers of any neighbouring properties:

You can contact 698411 or postcodes@iompost.com if you have any queries with this form.

I confirm that I have the right to name the above new property

Signed _____ **Print** _____

Date _____

Delete as necessary: Owner-occupier / Owner / Management company secretary / Other (please specify) _____

Email address _____ **Contact number** _____

Isle of Man Post Office takes your privacy seriously. The information you provide on this form will only be used for the delivery of this service and held in accordance with the Isle of Man General Data Protection Regulation. For the full privacy notice please visit iompost.com/privacy.