

Request for Information

2nd User - Automated Letter Sorter (PO/2025/001)

Isle of Man Post Office (IOMPO) employs around 310 people and has 50 years of experience in the mailing industry. As the single postal authority for the Isle of Man, we carry almost 14.5 million letters and parcels each year connecting worldwide and delivering to approximately 44,000 households and business on the Island.

IOMPO has the largest retail network on the Island with two internally operated and nineteen independently run post office locations, which offer customers the opportunity to post letters and parcels, pay bills, renew licenses and undertake a range of banking services. With our Online Postage platform making accessing postal services even easier.

IOMPO operates the majority of letter and parcel sortation at its main Postal Headquarters at Spring Valley Industrial Estate, Braddan, Douglas IM2 1AA.

Currently IOMPO have a Siemens CRS 3004 Sorter that was purchased in 2013, its primary purpose was to automate the processing of Letters within the Postal Headquarters at Douglas. At that time, the business was processing almost 15m Letters.

In 2018, IOMPO upgraded the Sorter to add sequence sorting capability to enhance granularity of the sort and presentation of mail to walk level.

Since the implementation of the Sorter, IOMPO have experienced a decline in mail volumes consistent with other post's within the postal sector to approx. 11m letters, however IOMPO are still dependent on the Sorter to process and sort mail in line with the agreed service level agreements (SLA).

Following an internal review, IOMPO agreed to look to research the market for a suitable second-hand, Automated Letter Sorter from qualified suppliers as a long-term replacement to the Siemens CRS 3004 Sorter.

The key purpose of this activity is to identify solutions that would meet our high-level requirements and address any future issues related to obsolescence. The procurement of a solution that would provide IOMPO with a minimum lifecycle of ten years.

High-level Requirements

Processing Capability	Reading
<ul style="list-style-type: none"> 64, 80, or 96 Stackers Item Min. & Max Size – Postcard up to C5+ Min. & Max. Thickness (Letter 5mm): 2mm – 6mm Min. & Max. Weight: 2g – 100g Min. throughput 30k per hr 	<ul style="list-style-type: none"> OCR Reading Barcode Reading - MailMark
Technical Features	Printing
<ul style="list-style-type: none"> Thickness Detection Double Detection Tray Stored on Sorter, or not - Not critical if no Dir. Sort LCD Display on Stackers Address Block (Kill Zone/ROI) 	<ul style="list-style-type: none"> Graphics Printer – Indicia & Stamp Cancellation Label Printers
	Technical Requirements
	<ul style="list-style-type: none"> Preferably dual/multi tier, dual sided configuration Inward & Outward Sort Plans Confirmation of Stacker length in mm Modular design Noise level <70dB(a)

IOMPO would also be interested in receiving details regarding the subsequent servicing, proposed SLA and available support packages.

By responding to this request it must be understood that, at this stage, Isle of Man Post Office (IOMPO) are only exploring options, no commitment is intended or implied and this request may or may not progress through to a competitive tender exercise.

An invitation to tender(s) may follow this Request for Information, but the IOMPO is not under any obligation to issue invitations to responders to the Request.

Please be aware that neither the IOMPO nor any other part of Isle of Man Government, or any other organisation assisting with the procurement process, will accept any liability or any charges for expenses or losses incurred by any interested party as a result of responding to this enquiry.

If you need to seek further information, please do not hesitate to submit your request by email (to procurement@iompost.com).

Should you wish to respond to this opportunity, your response must be returned by **noon on Friday 26th September 2025**, electronic responses are acceptable are acceptable to the above email address.