

Safe Place Application Form

Tell us where to deliver your parcels when you're not at home.



Safe Place is a free service from Isle of Man Post Office, which allows you to choose an alternative delivery location for the delivery of parcels while you're not at home.

All you need to do is to nominate a 'Safe Place' on your property which must be accessible and weatherproof, for example a shed or garage. Alternatively, you can request delivery to a neighbour's property.

To sign up, complete the application overleaf and return to your local Post Office or post to: **Safe Place Applications, Isle of Man Post Office, Spring Valley Industrial Estate, IM2 1AA.**

IMPORTANT

- Safe place is only available for items that **do not require a signature. Items which require a signature can be left in your 'Safe Place' location if you authorise your Post Person to sign for your deliveries on your behalf. You should complete a separate "Authority to Sign" form to activate this service. Forms can be downloaded at www.iompost.com/ats**
- By signing up to Safe Place all residents at an address will also receive this service. **Please ensure that you have obtained permission from all residents at your address before submitting your application form.**

T: 664664

E: customerservices@iompost.com

Isle of Man
Post Office
Oik Postagh Ellan Vannin

Safe
Place

iompost.com/safeplace

Safe Place Application Form

- Select a safe, accessible and weatherproof location within the grounds of your property for items that are too large to fit through your letterbox.
- Alternatively, agree with a neighbour to have them receive items on your behalf.
- If you're not home, we will deliver items too large to fit through your letterbox to your chosen location.
- We will post a card through your door to notify you that the item is in your Safe Place.

LEAD CUSTOMER DETAILS

Full Name			
Address			Postcode
Mobile Tel No	Email address		

IMPORTANT: Others at this property

By signing up to Safe Place all persons residing at this address will also receive this service. Please ensure that you have obtained their permission before submitting your application.

Safe Place details - Please select one of the two Safe Place options:

HOME	NEIGHBOUR	
<p>My Safe Place location is:</p> <p><small>If the Safe Place location is deemed unsuitable, IOMPO will contact the lead customer to make alternative arrangements.</small></p>	Neighbour's name	
	Address	
	Postcode	

DECLARATION

I confirm, on behalf of the residents at this address that Isle of Man Post Office is authorised to deliver any appropriate items to my designated Safe Place.

I agree to comply with the Terms and Conditions found at www.iompost.com/safeplace and I am aged 18 or over.

Full Name			
Signature			Date

This is not a scheme which is governed by section 13 of the of the Post Office Act 1993 ("the Act") and the provisions of section 19 of the Act does not apply. By signing this form I accept that I will have no claim against the Isle of Man Post Office for non-receipt of or damage to the item(s) occurring after delivery. I agree that this authority will remain in force until Isle of Man Post Office is notified otherwise. Please allow ten working days from receipt of this form for your Safe Place arrangements to come into effect. Terms and Conditions apply.

For more information please visit iompost.com/safeplace or call Customer Services on 664664.

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